

# ROSSTON HAIR DESIGN

## BARBER PROGRAM ENROLLMENT AGREEMENT

<b>PLEASE PRINT OR TYPE</b> (circle where necessary)			<input type="checkbox"/> New Student	<input type="checkbox"/> Re-Entry
Student Applicant Legal Name _____				
(First)	(Middle)	(Last)		
Social Security # _____ - _____ - _____ Date of Birth _____ - _____ - _____ Driver's ID: _____				
Primary Phone: (_____) _____ - _____ Cell Home Work Other Phone: (_____) _____ - _____ Cell Home Work				
Address _____ City _____ State _____ Zip _____				
E-Mail _____				

**A. EDUCATIONAL SERVICE (The educational program that I will be taking.)**

Program: Barber Program . Total Clock Hours: 1,500 . Approximate Number of Weeks: 38 , at full time.

This student will be part of the \_\_\_\_\_ Cohort.

Enrollment Agreement Period: Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Program Hours are from 8:30am to 12:30pm and 1:30pm to 5:30pm . Eight hours per day, closed one hour for lunch. The Program runs Monday through Friday, closed on Saturday and Sunday, plus major holidays.

Although the ROSSTON SCHOOL OF HAIR DESIGN is approved to teach in both English and Spanish, this Barber Program will be taught in English only. All recruitment for this Program was in English.

**B. TUITION AND FEES (The costs listed are amounts that I will be required to pay for this program of study.)**

<b>Registration and Application Fee, Non-Refundable.</b>	\$250.00
<b>Tuition.</b> See Section D, below, for Refund rules.	\$5,000.00
<b>Supplies, Non-Refundable.</b>	\$300.00
<b>Tools and Equipment,</b> Refundable if not used.	\$700.00
<b>Books, Refundable if not used.</b>	\$250.00
<b>California Student Recovery Fund (STRF), Non-Refundable</b>	\$0.00*
<b>Total Student Cost for Program</b>	<b>\$6,500.00</b>

\* The State of California was not assessing/collecting the STRF fee at the time of this student's enrollment.

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**Additional Fee, paid by the graduate:** California Board of Barbering and Cosmetology, Barbering examination and initial license fee \$ 125.00.

**Additional Fees, if applicable:** Return check fee: \$15.00.

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### C. PAYMENTS (These are the payments you will make during the term of your course of study.)

ROSSTON SCHOOL OF HAIR DESIGN provides an in-house student payment plan at a zero-percent interest rate for 10 months.

- Registration and Application Fee, Non-Refundable: \$250.00
- Barbering Program, tuition, supplies, tools, books, down payment: \$500.00
- Total Due at time of Registration/Enrollment: \$750.00

- Cash \$ \_\_\_\_\_
- Credit Card \$ \_\_\_\_\_ Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_
- Sponsor \$ \_\_\_\_\_ Sponsor Name: \_\_\_\_\_
- Check \$ \_\_\_\_\_ Check Number: \_\_\_\_\_
- Other \$ \_\_\_\_\_ Describe: \_\_\_\_\_

**Initial Payment Total**                     \$750.00                    

**Remaining Balance Due**                     \$5,750.00                     This is the amount you will be paying on a monthly basis.

### MONTHLY PAYMENT AGREEMENT:

A total of   \$5,750.00   will be paid in   10   monthly installments of   \$575   due on the first of each month commencing on \_\_\_\_\_ Student initials: \_\_\_\_\_

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### D. REFUND POLICY

#### STUDENT'S RIGHT TO CANCEL

1. **You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund of tuition if you have completed 60 percent or less of the scheduled hours in your program through the last day of attendance.**

Cancellation of this agreement can occur up to: \_\_\_\_\_ Date Student initials: \_\_\_\_\_

2. Cancellation may occur when the student provides a written notice of cancellation at the following address: Rosston Hair Design, 1442 W. Holt Blvd. Ontario, CA 91762. This can be done by mail or by hand delivery.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. **If the Enrollment Agreement is cancelled the school will refund the student any money, he/she paid, less the registration or administration fee not to exceed \$250.00, and less any deduction for tools, equipment and books not returned unused, within 15 days after the notice of cancellation is received.**

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### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled hours in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned unused, within 15 days of withdrawal. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 21 days.
- The student fails to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the hourly charge for the program (total institutional charge, minus non-refundable fees, divided by the number of hours in the program), multiplied by the number of hours scheduled to attend, prior to withdrawal. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 21 consecutive days

If any portion of the tuition was paid from the proceeds of a loan or third party, including any governmental agency, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.

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### **E. ADDITIONAL DISCLOSURES AND UNDERSTANDINGS**

1. The ROSSTON SCHOOL OF HAIR DESIGN is licensed and approved to operate by the California Department of Consumer Affairs, the Bureau for Private Postsecondary Education (BPPE).
2. The ROSSTON SCHOOL OF HAIR DESIGN is not accredited by any public or private institution.
3. If a student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:
  - a. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
  - b. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.
4. If the student has obtained a loan, of any type or from any lender, the student will have the obligation and responsibility to repay that loan in full, plus any interest, less any refunds returned to the lender.
5. **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION.** For students who change from one program of instruction to another, Rosston shall grant credit for training obtained in one course that is identical to training required. The transferability of credits you earn at Rosston School of Hair Design is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Barber Program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution

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to which you may seek to transfer after attending Rosston School of Hair Design to determine if your credits or certificate will transfer.

6. **School Catalog.** Information about Rosston School of Hair Design is published in a school catalog that contains a description of certain policies, procedures, and other information about the school. Rosston School of Hair Design reserves the right to change any provision of the catalog at any time. Notice of changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format. Students are expected to read and be familiar with the information contained in the school catalog, in any revisions, supplements and addenda to the catalog, and with all school policies. By enrolling in Rosston School of Hair Design, the Student agrees to abide by the terms stated in the catalog and all school policies.
7. **School Performance Fact Sheet.** This document contains important information regarding the success of the school in preparing the students for their career in Barbering. The student was given and had the opportunity to review the Fact Sheet before they sign this agreement.
8. **Location of Instruction:** All instruction occurs at 1442 W Holt Blvd., Ontario, CA 91762.
9. **Limited English Speakers:** Rosston School of Hair Design does not offer English as a Second Language instruction. All program instruction occurs in English. English language proficiency is documented by: the admissions interview and receipt of prior education documentation. If English is not the student's or parent/guardian's primary language, and the student or parent/guardian was unable to completely understand the terms and conditions of the enrollment agreement, the student or parent/guardian was given the opportunity to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.
10. **Placement assistance** is provided to our students. Additional information may be found in the School Catalog.
11. **Tools/Supplies/Books:** All tools, equipment, supplies and books for the program selected will be provided by the School at the stated charge. All tools, equipment and books must be returned new and unused if a refund is requested. All supplies are non-refundable. Lost, mutilated, or stolen items will be replaced at the expense of the student. Replacements must be pe-paid.
12. **Questions:** Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to Board of Barbering and Cosmetology, PO Box 944226, Sacramento, CA 94244, or to the Bureau for Private Postsecondary Education, 2532 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833.
13. **Complaints:** Any student or any member of the public may file a complaint about this institution with the Board of Barbering and Cosmetology by completing a complaint form, which can be obtained on the Board's Internet Web Site, [www.barbercosmo.ca.gov](http://www.barbercosmo.ca.gov), or with the Bureau for Private Postsecondary Education at the Bureau's Internet Web Site, [www.bppe.ca.gov](http://www.bppe.ca.gov).
14. **Financing:** The Student understands that if a separate party is financing his/her education, that the Student, and the Student alone, is still directly responsible for all payments and monies owed to the school listed on this agreement.
15. **Graduation Requirements:** A student will be eligible for graduation and receive a certificate upon meeting the following conditions:
  1. Completed all required hours;
  2. Received a 70% average GPA; and
  3. Cleared all financial obligations.
16. **Student Tuition Recovery Fund** is a program to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary Education.

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.
3. The State is currently assessing the STRF Fee.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or

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2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

### **NOTICE**

**YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF INSTRUCTION FOR ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS SCHOOL, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.**

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### **F. CATALOG AND SCHOOL PERFORMANCE FACT SHEET REQUIREMENTS**

Prior to signing this enrollment agreement, you must be given a School Catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

I certify that I have received the School Catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact Sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Student initials: \_\_\_\_\_

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### **AGREEMENT AND SIGNATURES**

THE TERMS AND CONDITIONS OF THIS AGREEMENT ARE NOT SUBJECT TO AMENDMENT OR MODIFICATION BY ORAL AGREEMENT. I, THE UNDERSIGNED PURCHASER OF THE PROGRAM OF TRAINING, HAVE READ, UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS CONTAINED HEREIN AND WITH MY SIGNATURE I CERTIFY HAVING RECEIVED AN EXACT COPY OF THIS AGREEMENT, A COPY OF THE SCHOOL CATALOG AND SCHOOL PERFORMANCE FACT SHEET. I FURTHER ACKNOWLEDGE THAT NO VERBAL STATEMENTS HAVE BEEN MADE CONTRARY TO WHAT IS CONTAINED IN THIS AGREEMENT.

<b><u>ESTIMATED DUE FOR THE ENTIRE PROGRAM</u></b>	<b>\$ <u>6,500.00*</u></b>
<b><u>TOTAL CHARGES FOR CURRENT PERIOD OF ATTENDANCE</u></b>	<b>\$ <u>6,500.00</u></b>
<b><u>CHARGES DUE UPON ENROLLMENT</u></b>	<b>\$ <u>750.00</u></b>

**\* THE STUDENT IS RESPONSIBLE FOR THIS AMOUNT. IF YOU GET A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT, PLUS ANY INTEREST, LESS THE AMOUNT OF ANY REFUND.**

**THIS ENROLLMENT AGREEMENT IS A LEGALLY BINDING INSTRUMENT WHEN SIGNED BY THE AND ACCEPTED BY THE SCHOOL.**

**I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.**

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Student Signature \_\_\_\_\_ Date \_\_\_\_\_

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Signature of Parent or Guardian (if student is under age 18) \_\_\_\_\_ Date \_\_\_\_\_

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Signature and Title of School Official Accepting Enrollment \_\_\_\_\_ Date \_\_\_\_\_

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